

## **Bloomington Communications Privacy Policy**

**July 2007**

### **Purpose of this Policy**

The purpose of this privacy policy is to make our customers and visitors aware of our policy on customer privacy.

In this policy, we identify what types of data and information we collect, how we use the information, and how we protect that information. This policy pertains to the online billing website only and doesn't apply to any other website associated with Bloomington Communications.

### **Information Collected**

Bloomington Communications collects personal customer information provided by the customer. Examples of the types of personal information collected include:

- Email address
- Credit card information
- And/or bank account information

This information is collected only when provided by the customer to complete bill payment or register for one of our services.

Our web servers automatically collect non-personal, statistical information about visitors to our web pages. None of this information is associated with individual users, and is only used to monitor the performance of our service and provide a more fulfilling experience for the user.

### **Information Disclosure**

Bloomington Communications may disclose necessary information to outside parties. An example of this is when information is shared to complete online payment of a phone bill, BTC/BCI must disclose information when requested, to comply with court orders or subpoenas. We also share information, when necessary to prevent unlawful use of communications services and website information.

### **Information Security**

Bloomington Communications requires users' names and passwords to access user information. We use firewalls to protect data from unauthorized access. We use encryption to prevent unauthorized access to data transferred between users and our servers. We use "cookies" to store a very small amount of login information and a unique user ID on your computer. Once you've logged on, the other pages on our site recognize you through these "cookies." A cookie cannot be used to access or destroy the data on your computer. When a customer logs out of our online billing system, the cookie is destroyed. We may also use other industry standard technology to protect information from unauthorized access.

## **External Websites**

Bloomington Communications' online billing may contain links to other web sites out of our control. We are not responsible for the content, privacy or security of these other web sites.

## **Policy Regarding Age Limit**

The BTC/BCI online billing website is not meant to be utilized for people under the age of 18. Our online billing services are reserved for adults ages 18 and over.

## **Policy Updates**

This privacy policy is regularly reviewed and amended when needed, to reflect the changes made to the online billing system. BTC/BCI reserves the right to change this Privacy Policy at any time to reflect changes in our processes. If changes occur in the Privacy Policy, it will be posted on this site as soon as possible to give users the most current information available.

## **Contact Information**

For questions or concerns regarding this policy, please contact [staff@bloomingtondalecom.net](mailto:staff@bloomingtondalecom.net)